



## New Company Code Category Process

1. Review “New Company Code Category Criteria.” (See Page 2)
2. Review “Existing Company Code Categories and Definitions.” (See Pages 3 & 4)
3. Fill out the “Request for a New Company Code Category” Form. (See Pages 5 & 6)
4. Sign and date the “Request for a New Company Code Category” Form and submit the form to NECA.
5. If assignment of a new Company Code is required immediately, complete the online request for a new Company Code with assistance from the Company Code Administrator (973-884-8105 or 973-884-8494). <https://www.neca.org/PublicInterior.aspx?id=1947>. Company Code will be assigned to the “Other” category pending approval of the new category. Alternatively, you may choose to wait until the category is approved before requesting a new Company Code.
6. Upon approval of a new Company Code Category, NECA will notify the requestor directly and the industry via the Alliance for Telecommunications Industry Solutions (ATIS) of the new category name, definition and documentation requirements. NECA will make its staff available to answer industry questions and concerns.
7. See Page 7 for additional steps in the New Company Code Category approval process.
8. In summary, the new Company Code category will be approved if: NECA reviews and approves the new Company Code category, notifies the industry via ATIS’ Telecom Management Operations Committee (TMOC) Coding and Language Data Representation (CLDR) Subcommittee (SC), provides TMOC CLDR SC with a reasonable timeframe to solicit input from others in the industry as applicable, and receives concurrence from TMOC CLDR SC.
9. If NECA reviews and disagrees with the request for a new Company Code category, then the company appeals to NECA within two weeks. NECA reviews the appeal, sends a contribution to TMOC CLDR SC, which solicits input from others in the industry as applicable and determines the category request should be approved. TMOC CLDR SC meets with NECA and develops a mutually satisfactory resolution for category approval.
10. The new Company Code category will not be approved if: NECA does not approve the new Company Code category and definition and the requestor does not appeal, or NECA and TMOC CLDR SC agree that the new Company Code category and definition should not be approved.



## **New Company Code Category Criteria**

1. The proposed category of Information and Communications Technology (ICT) service must be clearly defined by the category name and the brief definition.
2. The proposed category must describe a type of ICT service that is not represented by an existing Company Code category or the existing Company Code category cannot be enhanced. (Please review the existing Company Code categories and definitions as shown below.)
3. If a category already exists, then the proposed Company Code category may be accepted when the existing category is no longer viable, due to technological change, and/or there is a business need to use more than one category.
4. The proposed category of service must be related to ICT and must be offered by at least two service providers to at least two customers within the operating area (for example, province, state, etc.) and country.



## Existing Company Code Categories & Definitions

Company Code Category	Abbreviation	Definition
Competitive Access Provider	CAP	An entity that provides access services which are alternate to (or which bypass) a local exchange carrier. Also referred to as AAP - Alternate Access Provider.
Competitive Local Exchange Carrier	CLEC	An entity that provides dial tone and local exchange switching of telecommunications, and has at least one wire center.
Ethernet Exchange	ETHX	Ethernet Exchange provides true service-level interconnection designed to join Carrier Ethernet networks worldwide via standardized Ethernet Network-to-Network Interfaces. The Ethernet Exchange provides a neutral point of interconnect where carriers can exchange Ethernet traffic.
Interexchange Carrier	IC	An entity engaged for hire that provides interstate/interprovince or intrastate/interLATA services. Also known as IXC.
Incumbent Local Exchange Carrier	ILEC	In the United States and its territories, pursuant to the Communications Act of 1934, as amended by the 1996 Telecommunications Act, the term “incumbent local exchange carrier” means, with respect to an area, the local exchange carrier that on February 8, 1996 provided telephone exchange service in such area; and on February 8, 1996, was deemed to be a member of the exchange carrier association pursuant to section 69.601(b) of the Commission’s regulations (47 C.F.R. 69.601(b)); or is a person or entity that, on February 8, 1996, became a successor or assign of a member described in clause (1).
Internet Protocol Enabled Services	IPES	A Service Provider deploying IP-enabled services, including Voice over Internet Protocol (VoIP) services, on a commercial basis to residential and business customers. Company Codes in this category shall be used to identify IP-enabled Service Providers interconnecting to the PSTN and can be used to enable the deployment of any new IP-enabled service, technology, or advanced service. VoIP is transmission of voice (such as ordinary telephone calls) using Internet Protocol.
Local Reseller	LRSL	An entity that resells the access service obtained from a Local Exchange Carrier.
Other	OTHR	A company that provides Information and Communications Technology (ICT) service and the type of ICT service provided does not match any of the existing Company Code categories.
Personal Communications Service	PCS	A company that provides an all-digital, higher frequency (1900MHz) mobile telephone service (CMRS).
Personal Communications Service Reseller	PCSR	A company that purchases (or leases) a block of numbers from a PCS carrier to resell to their customers.



<b>Company Code Category</b>	<b>Abbreviation</b>	<b>Definition</b>
Regional Bell Operating Company	RBOC	Former Bell Operating Companies (BOC) that resulted from AT&T's January 1, 1984 divestiture. This term identifies a subset of ILECs in the United States. The previously existing 22 Bell Operating Companies were grouped into seven corporations. As a result of acquisitions, four corporations remain. The companies provide local exchange and certain other services.
Unbundled Local Exchange Carrier	ULEC	A Competitive Local Exchange Carrier that purchases and combines unbundled network elements from the incumbent local exchange carrier in order to provide telecommunications service to customers. Network element includes the facility or equipment and its features, functions and capabilities used to provide telecommunications service.
Wireless	WIRE	A company that provides wireless telecommunications service to customers (e.g., cellular service providers, radio common carriers, paging companies).
Wireless Reseller	WRSL	A company that purchases (or leases) a block of numbers from a cellular carrier to resell to its customers.



To request a new Company Code Category, please complete the following information.

**Requestor Information:**

Name of Requestor	
Company	
Street Address	
P.O. Box Address	
City, State, Zip	
Country	
Telephone Number	
Fax Number	
Email Address	

**Requested Category Information:**

Suggested Category Name	
Suggested Category Abbreviation (4 alpha max.)	
Company Providing Service*	
Customers (2 min.)	1.
	2.

\*Entity's Full Legal Name Must Be Entered

**New Company Code Category Area**

In order to determine the area of operation for the Requested New Category, please circle **A** or **B**:

- A** A Company Code assigned under the New Category can be used **without** limitation to any area or geopolitical zone (e.g., province, state, etc.) within the country.
- B** A Company Code assigned under the New Category must be used **with limitation** to an area or geopolitical zone (e.g., province, state, etc.) within a country. Assignment of one Company Code per area is required for a legal entity operating in more than one area within a country.

**Brief Definition of ICT Service:** (Please attach additional pages/documentation, if necessary)

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**Required Documentation:**

- Copies of documents reflecting proof of service and customers, e.g., interconnection agreements or contractual arrangements with each customer.
- On requesting company's letterhead, a detailed description of the service, including all areas and/or countries where the service will be provided.
- Regulatory administration approval, if applicable.

By signing below, I acknowledge that I have read and adhered to the Company Code category request criteria and I have reviewed the Existing Company Code Categories and Definitions. I also acknowledge that there is no guarantee that this request for a new Company Code Category will be approved.

Requestor's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Title: \_\_\_\_\_



**NEW COMPANY CODE (CC) AND CATEGORY  
REQUEST PROCESS**

